**Foulness Island Parish Council**

 [www.foulnessislandpc.org.uk](http://www.foulnessislandpc.org.uk)

Chairman: Clerk/RFO:

Mrs E. Pitts, Mr B Summerfield CiLCA,

18, Little Wakering Road, Sutton Hall Cottage,

Great Wakering. Sutton Road,

Essex. Rochford, Essex.

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 **YOU ARE HEREBY SUMMONED TO THE MEETING OF**

 **THE FOULNESS ISLAND PARISH COUNCIL**

 **at the Staff Premises, Lodge Farm, Foulness Island, Southend-on-Sea, Essex. SS3 9XN.**

 **on WEDNESDAY 29th JUNE 2022 at 7.00 pm.**

Chairman's opening remarks.

**Item: An** **informal Meeting** (15 minutes)

 for Foulness Island Residents, the F.I. Parish Councillors and QinetiQ only.

……………………………………………………………………………………………………………………………………………………………………………………………

1. **The Chairman to declare the formal meeting open: 7. -- pm**.

i Councillors:

ii Members of the Public

**2. Apologies for absence:**

iTo be received by **the Clerk in person only** via: email, letter and telephone.

ii To discuss the FIPC’s acceptance of reasons for absence.

**3. Declarations of Interests**

i **To receive all declarations of interests including** dispensations under the relevant provision s.33 of the

 Localism Act 2011.

ii **The Chairman reminds Councillors to declare any further interests now and as they became evident to them,**

 **during the progress of the meeting.**

**4. Foulness Island Public Forum:** (5 Minutes per person with a Maximum of 15 minutes).

 Councillors, Guests, visiting Ward/County Councillors and questions from members of the public.

**5. To receive the Minutes of the AGM of the 18th May 2022:**

 To agree:

**6. Matters Arising from the Minutes: (Not on the Agenda)**

 (Minute 22 i/i) A potential Councillor co-option.

 The Clerk’s report:

**7. Finance:**

i To receive the FIPC Financial Statements (circulated on 29th June 2022).

ii To receive the Co-op Bank Financial Statements (circulated on 29th June 2022).

iii The FIPC balances to be checked as correct against Co-op Bank Statements by Cllrs: …….. and ……………..

iv To receive the AGAR Return Part 2, 2021-2022.

 i To receive and sign the AGAR 2021/22 Certificate of Exemption Form 2.

 ii To receive and sign the Internal Auditor Report 2021/22: iii To receive and sign the Section 1 - Annual Governance Statement 2021/22.

 iv To receive and sign the Section 2 - Accounting Statements 2021/22.

 v To receive and agree the dates set for the Period of the Exercise of Public Rights.

v To receive the Internal Auditors ‘Auditing Solutions Ltd’ 2021-2022 report:

 i To resolve the actions recommended in the Internal Audit report:

vi To receive an invoice June 2022 from Auditing Solutions Ltd re: Internal Audit 21-22 @ £ 552-00.

vii To agree a payment to HMRC re: 1st Quarter PAYE-RTI @ £124-20.

viii To Ratify and resolve the Clerk/RFO transfer payments of all received notifications, salaries and invoices:

 26/05/22 (Arthur J Gallagher Ins Brokers Ltd); Hiscox Insurance 2022-2023 (3 year) £ 487-92.

 02/06/22 (B Summerfield) Salary June NALC/EALC rate (Nett) £ 159-17.

 02/06/22 (ROSPA) Playground inspection £ 84-00.

ix To resolve: all invoiced and ratified payments, auditing statements, financial statements, receipts and

 Bank transfers:

 Proposed by Councillors: ……………… seconded by …………………… and agreed by all.

**8. Planning:**  Application no 22/00……………../FUL

**9. Correspondence:**

i To record the publication of the QQ ‘Foulness Residents’ Updates: June 2022.

ii To record the publication of the Foulness Island newsletter of June 2022.

iii Printed Publications and General Information received by the Clerk are available on demand.

**10. Streetlights:**

i Councillor Mr A Holyland re: the power supply to the Churchend defibrillator and Phone box.

ii The Clerk’s report re: the Community Heartbeat Trusts’ defibrillators detail update.

iii Councillors reports:

**11. Highways:**

i Essex Highways Salt Bag Partnership 2022-23 (closing date 25th July 22).

**12. Website:** The website is to be brought up to date with the inclusion of this meetings’ information.

**13. Next Agenda Items from Councillors:** Items: *for next Agenda and exchange of information only.*

**14. The next Foulness Island Parish Council Meeting:**

 To agree: **3rd/10th August 2022.**

24th June 2022. B. Summerfield, (Foulness Island Parish Council Clerk/RFO).